

## CAREER OPPORTUNITY

### Promotoras and Outreach Coordinator

Full-Time (40 hours/week), Hourly, Non-Exempt

Location: YWCA Silicon Valley, San Jose, CA 95112

Website: [www.ywca-sv.org](http://www.ywca-sv.org)

Department: Support Services, Education & Outreach Program



Join a passionate, dynamic team dedicated to eliminating racism, empowering women, and promoting peace, justice, freedom and dignity for all.

For over 100 years, YWCA Silicon Valley has provided programs and services that form a critical continuum of response, healing, and prevention. Our dedication to the people we serve is unparalleled. We have an exciting future, and the team to deliver on that lasting change for the people we serve. To encourage survivor self-determination, services are delivered through a strengths-based, non-judgmental and trauma-informed lens that aligns with our mission. **Be a key part of shaping this future.**

Reporting to the Education and Outreach Manager, the Promotoras and Outreach Coordinator serves as project lead by providing outreach to the Latinx population. The Promotoras and Outreach Coordinator will plan and facilitate the Promotora Training Program to effectively outreach to Latinas in the community, raise awareness of domestic violence and sexual assault and connect victims to services. The Promotoras and Outreach Coordinator educates our community on sexual violence, domestic violence, healthy relationships, gender equity, racism and the tools available to individuals and/or communities to minimize the traumatic impact of these issues.

#### **Duties include, but are not limited to:**

- Develop culturally and linguistically sensitive on-going recruitment of Latina women from the community for the promotras project.
- Lead and coordinate Promotoras trainings, i.e recruitment, content development, delivery of training, promotora onboarding, scheduling dates and presentations, facilitating presentations and leading feedback efforts.
- Work with the Promotoras to plan, promote and deliver outreach activities to our diverse Latinx community.
- Facilitates outreach activities including workshops, tabling and presentations to our diverse community.
- Plan and guide opportunities for the Promotoras to build awareness about sexual assault, domestic violence, and human trafficking in the Spanish speaking community.
- Builds long-term partnerships with other community organizations, schools, churches, etc.

**We are seeking a passionate, communicative, and organized individual with a high level of self-awareness and emotional intelligence.**

#### Essential to this role:

- Possess knowledge of and sensitivity to domestic violence and sexual assault issues, trauma, gender equity and client-centered service provision.
- Prior community education/or community organizing experience.
- **You must have an understanding of feminism and a strong commitment to social justice.**
- Candidates must have a Bachelor's Degree in a social services field **or** an equivalent combination of education and experience.
- Ability to be present in a changing work environment; the ability to work independently and as a member of a diverse team with flexibility, initiative and a sense of humor; and the ability prioritize effectively and model healthy boundaries with empathy and compassion.
- **The ideal candidate is a warm, self-starter deeply committed to providing services from a strengths-based, social justice and anti-oppression framework.**
- Candidates should be competent in using Microsoft Office (Word, Excel, Outlook, and PowerPoint) and have

*Thank you for your interest in employment with the YWCA. We may be unable to respond to every individual submission due to a high volume of applicants. Please do not telephone. Applicants who do not follow the application procedure are immediately disqualified.*

experience in confidential data management and record keeping.

- **Spanish bilingual, bi-cultural and bi-literate skills are required.**

Work hours are primarily daytime and some early evenings. Schedule to be determined. Delivery of service may include overtime to accomplish task at hand. Work includes lifting equipment up to 40 pounds and frequent local travel. Required: Cleared background check (fingerprinting at federal and state levels), valid TB test, valid California driver's license (with 5+ years of driving experience), reliable transportation, and CA auto insurance. Must have completed or be willing to complete 65hr-trained California State Domestic Violence and Sexual Assault Counselor certification (training will be provided).

TO APPLY: Submit resume & cover letter to and [ResumesSupportServices@ywca-sv.org](mailto:ResumesSupportServices@ywca-sv.org) with "Promotoras Coordinator" in subject line. First deadline for submission is **November 24, 2017**. Posting will continue until position is filled. The YWCA Silicon Valley is an Equal Opportunity Employer.