

IMPORTANT INSTURCTIONS REGARDING VOLUNTEER WORK

I.) Download and print the first 2 pages of the ESUHSD Volunteer Packet and print the YWCA Volunteer Packet

Please complete the ESUHSD Volunteer Packet and YWCA Volunteer Application and drop it off to Jennifer Kooman at the YWCA’s receptionist office.

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II.) Take your TB test:

-If you have worked with kids during the last 6 months, and have a current and cleared TB test verification. Then you do not need to re-do a TB test.

-However, if you have not worked with kids in the last 6 months, and do not have a current and cleared TB test verification within the last 30 days, then you need to re-do your TB test.

-Unfortunately, at this time we are not able to reimburse any TB test fees.

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III.) Fingerprints:

BEFORE you call the East Side Union High School District to set up a fingerprints appointment, you need to have and bring the following information with you:

- 1.) Bring a valid ID,
- 2.) Verification of a recent and cleared TB test, and
- 3.) A completed ESUHSD Volunteer Packet which I would turn in as soon as you complete and turn in to me at the YWCA office.

Please call Kathy Medina at the EAST SIDE UNION HIGH SCHOOL DISTRICT, located at 830 N. Capitol Ave. Education – (408) 347-5263 to set up a fingerprints appointment.

If you have any questions, please call: Jennifer Ramirez 408 642 - 4673.

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IV.) Attend Orientation & Training:

Before you begin volunteering, you must attend an hour of orientation and one hour of training, which includes more information on the East Side Heroes Mentor and AVID tutorial training. Held *tentatively on Fridays at the YWCA office 375 s. Third St. San Jose, CA.